

GOVT. E.V.P.G COLLEGE KORBA
Internal Quality Assurance Cell (IQAC)
Minutes of the IQAC First Meeting
Session (2020-2021)

DATE: 30 JULY 2020
VENUE: IQAC ROOM

TIME: 3:30 PM

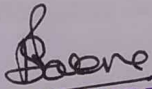
MEMBER PRESENT

Members of the Internal Quality Assurance Cell (IQAC) of Govt. E.V.P.G Korba (2020)

S.No.	NAME OF PROFESORS/ASSISTANT PROFESSORS/OTHER MEMBER	DESIGNATION
1.	Dr. B.L. Sai	Assistant Professor, NSS Coorinator
2.	Dr. Purnima Sahu	Assistant Professor, Alumni Coordinator
3.	Mrs. Amola Korram	Assistant Professor, Red Cross Coordinator
4.	Dr. Avantika Kaushil	Assistant Professor, Career Guidance
5.	Dr. Sandeep Shukla	Assistant Professor, RUSA Coordinator
6	Mr. Balram Kurrey	Assistant Professor, SVEEP Coordinator
7.	Miss Jyoti Rathore	Assistant Professor, IQAC Co-Coordinator
8	Mr. R.K. Mourya	Assistant Professor, NAAC Co-Coordinator
9	Mr. Sushil Gupta	Assistant Professor
10	Mr. Sushil Kumar Agrawal	Assistant Professor, Panchmukhi Coordinator
11	Miss Kalpana Kanwar	Assistant Professor
12	Mr. Rajkumar Rathore	Assistant Professor, HOD Computer Department
13	Mr. K.S.Kanwar	Assistant Professor, Library Incharge
14	Mr. S.S. Tiwari	Assistant Professor, HOD of Physics
15	Dr. B.S. Rao	Sports Officer

AGENDA

1. Review the Annual quality Assurance Report (AQAR) for the academic year 2016-2020 for submitting to NAAC in online mode.
2. Review of earlier task.
3. Inputs for the core working groups towards NAAC Accreditation.
4. Implementation of Academic plan, for the Academic year 2020-21.
5. Any other with the permission of the chair.


PRINCIPAL,
GOVT. ENGINEER VISHWESARRAIYA
P. G. COLLEGE, KORBA (C. G.)



Points discussed and recommendation made:

General

1. Dr. R. K. Saxena, Principal has welcomed all the members. Principal also introduced the newly nominated members to each other.
2. The Principal has narrated the overall vision of the college in the post accreditation period and also emphasized the necessary steps taken to improvise the grade in the NAAC Accreditation process.
3. Then Principal has requested Coordinator, IQAC to present the agenda one by one along with supporting details for discussion.
4. Dr. Sanjay Kumar Yadav, Coordinator, IQAC, has presented the data, details and submission towards every agenda in the form of a Power Point presentation

AGENDA 1: Review the Annual quality Assurance Report (AQAR) for the academic year 2016-2020 for submitting to NAAC in online mode.

- It has been discussed about the present structure of AQAR submission through online.
- Since the online AQAR can be submitted until October 2020, the member have suggested to make a in-depth data collection and submit a detailed AQAR.
- It has been discussed about the student satisfaction Survey aspect of the AQAR and members have advised to provide wide exposure to students on the quality initiatives of our college.

AGENDA 2: Review of earlier task

- Review of the department and committees action taken report of previous year according to the model of IQAC.
- Review of peer team recommendations.

AGENDA 3: Inputs for the core working groups towards NAAC Accreditation

The members have suggested the IQAC to prioritize the following aspects

- Spearheading the preparative works for the NAAC Re-Accreditation
- Continuing the regular works of the IQAC to promote the overall quality of the college
- To create and sustain a vibrant research atmosphere in the campus.
- To establish forms and procedures to sustain quality ambience in the college.

AGENDA 4: Implementation of Academic plan, for the Academic year 2020-21

- On 30 July 2020 The Principal has conducted a meeting with all the faculty members and Heads of Departments. As a measure to strengthen the quality culture in the campus, Hon. Principal has


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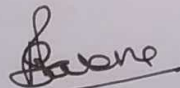


requested all the faculty members to have self commitments towards major activities in the field of academic due to COVID-19 pandemic.

- The Coordinator IQAC has presented an analysis of performance by college Departments in identified priority areas.
- The Members have suggested undertaking more such trend analysis reports on yearly basis and documenting the same .The trend analysis may be utilized for analyzing the gaps in implementing quality initiatives if any.
- All the departments and Committees to prepare and submit their Action plan according to the model of IQAC.

AGENDA 5: Any other with the permission of the chair

- Dr. Sandeep Shukla emphasized on up gradation of website according to the NAAC point of view.
- Dr. Avantika Kaushil emphasized on how to change our mode of teaching from offline to online in COVID-19 pandemic condition by purchasing software like webex, zoom and google etc and the requirement of training for online mode of teaching.
- Mr. Balram kurrey suggested for MoU with the other educational institute for teaching-learning process.
- Dr. B.L. Sai suggested to plan webinar and quiz for teachers and students.
- Dr. B.S. Rao suggested that teachers should attend International/ National/ state level webinar and FDP programme as Resource person and as a participants.
- Mr. Balram kurrey suggested for Online certificate course in languages and art & craft
- Mr. Sushil Gupta give emphasis on requirement of Open gymnasium in our college.
- Mrs. Amola Korram suggested to increase number of seats in graduation level.
- Mr. Rajkumar Rathore give emphasis to conduct induction programme for first year students.
- Mr. K. S. Kanwar suggested when admission, examination related work and evaluation conducted in college, social distancing should be maintained very strictly and students, staff and faculty shall wear masks and maintain personal hygiene as directed by the Government authority.
- All students and staff entering the campus shall be subjected to suitable medical examination to ensure diseases free.



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