

GOVT.E.V.P.G COLLEGE KORBA
Internal Quality Assurance Cell (IQAC)
Minutes of the IQAC Second Meeting
Session (2020-2021)

DATE: 4 NOV 2020
VENUE: IQAC ROOM

TIME: 3:30 PM

MEMBER PRESENT

Members of the Internal Quality Assurance Cell (IQAC) of Govt. E.V.P.G Korba (2020)

S.No.	NAME OF PROFESORS/ASSISTANT PROFESSORS/OTHER MEMBER	DESIGNATION
1.	Dr. B.L. Sai	Assistant Professor, NSS Coorinator
2.	Dr. Purnima Sahu	Assistant Professor, Alumni Coordinator
3.	Mrs. Amola Korram	Assistant Professor, Red Cross Coordinator
4.	Dr. Avantika Kaushil	Assistant Professor, Career Guidance
5.	Dr. Sandeep Shukla	Assistant Professor, RUSA Coordinator
6	Mr. Balram Kurrey	Assistant Professor, SVEEP Coordinator
7.	Miss Jyoti Rathore	Assistant Professor, IQAC Co-Coordinator
8	Mr. R.K. Mourya	Assistant Professor, NAAC Co-Coordinator
9	Mr. Sushil Gupta	Assistant Professor
10	Mr. Sushil Kumar Agrawal	Assistant Professor, Panchmukhi Coordinator
11	Miss Kalpana Kanwar	Assistant Professor
12	Mr. Rajkumar Rathore	Assistant Professor, HOD Computer Department
13	Mr. K.S.Kanwar	Assistant Professor, Library Incharge
14	Mr. S.S. Tiwari	Assistant Professor, HOD of Physics
15	Dr. B.S. Rao	Sports Officer

AGENDA1: Review of Annual quality assurance report (AQAR) Submitted on online mode

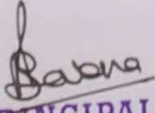
AGENDA 2: Inputs for the AQAR /SSR 2020-21

AGENDA 3: Improving green campus initiatives

AGENDA 4: Discuss the additional facilities required.

AGENDA 5: Discuss the activities of Alumni association

AGENDA 6: Any other with the permission of the chair


PRINCIPAL,
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Points discussed and recommendation made

General

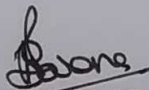
1. Dr. R.K. Saxena, principal has welcomed all the members and briefed the safety measures to be taken while at home to prevent COVID-19. PRINCIPAL HAS INVITED every criterion manager to brief about the works undertaken so far and works planned further. Each faculty shall publish minimum of two research paper
2. Then Principal has requested Coordinator, IQAC to present the agenda one by one along with supporting details for discussion.
3. Dr. Sanjay Kumar Yadav, Coordinator, IQAC, has presented the data, details and submission towards every agenda in the form of a Power Point presentation.

AGENDA1: Review of Annual quality assurance report (AQAR) Submitted on online mode

- The Coordinator IQAC has ensured that the AQAR 2015-16, 2016-17, 2017-18, 2018-19 and 2019-20 is uploaded in the college website.
- Members have appreciated the overall performance of various quality

AGENDA 2: Inputs for the AQAR /SSR 2020-21

1. The principal has conducted a meeting with all the faculty members as a measure to strengthen the quality culture in the campus. Principal has requested all the departments and faculty members to have self commitments towards major activities such as signing of MoU, value added courses, remedial classes for weak students etc. The prospective plan proposed by the Principal has been well received by the members and have appreciated the same.
2. Dr. Sandeep Shukla has suggested undertaking more such trend analysis reports on yearly basis and documenting the same. The trend analysis may be utilized for analyzing the gaps in implementing quality initiatives if any.
4. Mr. Sushil Agrawal has emphasized that the college shall concentrate on the technology enabled education. He has explained importance of ICT based teaching learning processes
5. Dr. Purnima Sahu also advised that IQAC shall collect the action taken reports from different cells to make it a collective report.
6. Mr. Sushil Gupta has appreciated for providing scholarship for divyang students
7. Preparing a structured log book format: the work has been entrusted with Mr. R.K. Mourya who would prepare and it approved through IQAC
8. Dr. Avantika Kaushil emphasize on improving placement level
9. Mr. Rajkumar Rathore in order to increase the student enrollment in swayam online course it was recommended to give exemption from the submission of assignment for those students who have enrolled and appeared for the swayam examination and 10 marks will be awarded funds can be provide by college
10. Mrs. Amola Korram Emphasized to encourage the students performance the committee recommended that the following awards may be given to students best students of the department and college.
11. Each membered have narrated their work status and informed about the major limiting factors in each of the criterion.
12. Dr B.L. Sai has to prepare and submit a document on quantitative metrics with achievable bench marks.
13. Dr. B.S. Rao has to prepare a list of priority works to be attended immediately after reopening.



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14. Each member can send a detailed report about major limiting factors, strong metrics and metrics in which we cannot score anything on or before to Mr. Balram Kurrey
15. Mr. S.S. Tiwari give emphasis to the important of laboratories enhancement for each department.

AGENDA 3: Improving green campus initiatives

- Funds for improvising botanical garden to plant medicinal plants.
- For garden more flowering plants.
- Conducting Green audit regularly.
- Implementation ban on plastic.
- Creating awareness on Green campus among students.

AGENDA 4: Discuss the additional facilities required.

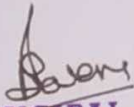
- Six smart TV for laboraties for enhancement of IT technologies in college.
- Three smart classroom for improvising teaching learning process.
- Six freezers for practical purpose.
- Due to COVID-19 pandemic as we have to move from offline to online it has been decided to purchase tripod stand for classroom teaching
- For garden beautification 45 benches has to be purchased.
- Two water cooler for safe drinking water.

AGENDA 5: Discuss the activities of Alumni association

- To organize online meeting with alumni

AGENDA 6: Any other with the permission of the chair

Principal Sir agreed to IQAC recommendation to appoint one part time typist for SSR work.


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