

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
SESSION(2018-19)

IQAC FIRST MEETING:23/06/2018

A meeting of IQAC members was convened on 23.06.2018 AT 3:30 PM at IQAC room by the Principal Dr. R. Saxena and IQAC Coordinator. The following member attended the meeting:-

S. NO	MEMBER OF IQAC
1	Dr. K. Rai
2	Dr. V. K. Dubey
3	Mrs. P. Pundlik
4	Mrs. R. Sinha
5	Dr. S.k.yadav
6	Dr. S.shukla
7	Mr.s.k.agrawl
8	Mr. K.s.kanwar

REVIEW OF EARLIER MEETING

S.No.	Decision	Implementation
01	To conduct a One Day District Level Seminar on "Research: Initiatives and Aspects "	Seminar on "Research Initiatives and Aspects" was conducted on 20.04.18
02	Departmental and committee reports to be submitted	Done
03	AQAR – work distribution	Done
04	Departments and committees to give annual reports through PPTs	Done
05	Departmental documentation to be verified	On going
06	Feedback analysis	On going
07	Proposals by IQAC for quality enhancement - Visit to 'A' grade colleges of the district by IQAC members, senior staff and PG students	Pending


Dr. R. Saxena

MINUTES PROCEEDING OF 23.06.2018

S.No	AGENDA	DECISIONS
01	Review of earlier meeting	Done
02	Review of earlier tasks	<ul style="list-style-type: none"> • Departmental and committee annual reports collected. • Verification of documents ongoing • PPTs also completed. • Feedback analysis completed. • MIRROR to be released on July 1, 2018. • Action Plan for 2018-19 prepared.
03	Review of Peer Team recommendations	<ul style="list-style-type: none"> • All the recommendations were reviewed points-wise and it was decided that a separate register be maintained by IQAC for this purpose. • All the departments to be provided with a copy of the recommendations • All the concerned departments to work in this direction and present their progress through PPTs. • Reviews of the recommendations to be an essential point in the agenda of every meeting of IQAC. • Proposal sent to JB samiti for purchase of Research Journals for PG libraries.
04	Review of AQAR for 2017-18	<ul style="list-style-type: none"> • All the members reviewed the AQAR and it was decided to circulate it among the staff members before final uploading on the institutional website. • Suggestions for Best Practices from members included activities of Parents-Teachers Association, Sports Workshop and NET/SET coaching for PG students.
05	Review of Action Plan of IQAC for 2018-19	<ul style="list-style-type: none"> • Members reviewed the Action Plan of IQAC and general suggestions were given to improve it.
06	Others	
	a) Preparations of merit list for entries on the "Wall of Fame"	<ul style="list-style-type: none"> • It was decided to collect name of meritorious students on the following basis. 1) State Administrative Services (PSC), IAS 2) Achievements in Academics in Higher Education

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		3) Sports achievements at national level . 4) Top posts in Banking and Railways (Class II officers)
	b) Preparation of Institutional Academic, Sports and Cultural Calendar	<ul style="list-style-type: none"> • IQAC members to prepare the three calendars by 10th of July, 2018.
	c) Preparation of Schedule by IQAC for field trips, visit extension activities for all teaching staff	<ul style="list-style-type: none"> • Schedule to be prepared in a prescribed format and distributed to all staff members for implementation.
	d) Preparation of need-based syllabus for PG students for Business communication, official drafting, online tasks etc.	<ul style="list-style-type: none"> • Preparation of syllabus for easy and timely implementation of the programme for PG students.



Principal
Dr. R.K. Saxena

Govt. P.G. College,

**GOVT. ENGINEER VISHWESARRAYA
P.G. COLLEGE, KORBA (C.G.)**



IOAC
Co-ordinator,
**Govt. E.V.P.G. College,
KORBA (C. G.)**

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
SESSION(2018-19)
IQAC 2nd MEETING:DATE:23/08/2018

A meeting of IQAC members was convened on 23.08.2018 AT 3:30 PM at IQAC room by the Principal Dr. R. Saxena and IQAC Coordinator. The following member attended the meeting:-

S. NO	MEMBER OF IQAC
1	Smt. P. Pundlik
2	Smt. K. Bahal
3	Dr. B. S. Rao
4	Dr. Smt. P. Sahu
5	Dr. S. K. Yadav
6	Dr. A. Kaushil
7	Shri. S. K. Agarwal

REVIEW OF EARLIER MEETING

S. NO	DECISION	IMPLEMENTATION
1	Collection of Annual reports of committees, feedback analysis and verification of departmental documentation	Done
2	Release of News letter MIRROR	Released on 27.7.2018 during inauguration of CYCLE STAND by Hon'ble Mayor of Korba, Hon'ble MLA and other guests
3	Action Plan of 2018-19	Prepared and Revised
4	To prepare a separate register for Peer Team Recommendations Review and make this a compulsions point on every meeting's agenda	Done
5	Distribution of copies of Peer Team Recommendations to all departments	Done and instruction for implementations given to HOD's
6	Uploading of AQAR 2017-18	Uploaded on Institutional Website and Link sent to NAAC

7	Preparation of Institutional Calendar for Academic Sports and Cultural Activities	Done
8	Preparation of need based syllabus for PG students	Done

PROCEEDINGS OF MEETING 23.8.2018

S.NO	AGENDA	DECISION
1	Review of Peer Team Recommendations	Done
2	Work Distribution for the session	Done
3	Extension of IQAC with External members	Done
4	Proposals by IQAC :-	
	<ul style="list-style-type: none"> Daily campus clean up 	Approved
	<ul style="list-style-type: none"> Selection of student volunteers for YRCS and Divyang Cell. 	Approved
	<ul style="list-style-type: none"> Capturing aerial pictures of the campus with drone camera 	Approved
	<ul style="list-style-type: none"> Proposal for all departments to prepare files of Nobel Prize winners in their subjects. 	Approved
	<ul style="list-style-type: none"> To prepare Hindi edition of newsletter MIRROR. 	Approved
	<ul style="list-style-type: none"> Proposal for enhancing ambience of the college 	Approved
	<ul style="list-style-type: none"> Proposal for Organizing "ROJGAR MELA" 	Approved
	<ul style="list-style-type: none"> Proposal for encouraging PG Students for delivering inter departmental lectures 	Approved
	<ul style="list-style-type: none"> Proposal to get insurance of all the students under the Pradhanmantri Suraksha Bima Yojana (PMSBY) though 	Approved

	the funds of Jan Bhagidari	
	<ul style="list-style-type: none"> To fix a date for monthly internal meeting of IQAC. 	Fourth Saturday of every month
	<ul style="list-style-type: none"> To include student volunteers as representation in all important activates 	Approved

Dr. R. K. Saxena

Principal

Dr. R. K. Saxena

Govt. E.V.P.G. College,

KORBA (C.G.)

GOVT. ENGINEERING COLLEGE
P.G. COLLEGE, KORBA (C.G.)

Dr. R. K. Saxena

IQAC

Co-ordinator,
Govt. E.V.P.G. College,
KORBA (C. G.)

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
SESSION(2018-19)
IQAC THIRD MEETING:DATE:04/09/2018

A meeting of IQAC members was convened on 04.09.2018 AT 3:30 PM at IQAC room by the Principal Dr. R. Saxena and IQAC Coordinator. The following member attended the meeting:-

S.NO.	MEMBER OF IQAC
1	Mr. Lukeshwar Chauhan
2	Dr. H.s. hota
3	Dr. Sanjay Agrawal
4	Shri. V. K. Baghel
5	Shri. P. Kshetrapal
6	Shri. Vyasmuni Mishra
7	Shri. Paras Jain
8	Shri Suresh Sharma
9	Shri. S. Chistopher
10	Shri. M. S. Kanwar
11	Smt. P. Pundlik
12	Smt. K. Bahal
13	Dr. B. L. Sai
14	Dr. S. K. Gobhil
15	Dr. B. S. Rao
16	Dr. A. Kaushil
17	Dr. S. K. Yadav
18	Shri. S. K. Agrawal
19	Shri. R. K. Mourya
20	Shri. S. S. Tiwari

MINUTES OF IQAC MEETING

A meeting of all The external and internal members of IQAC was held on 04.09.2018 at 3.30 pm in The staff room. The following members were present.

REVIEW OF EARLIER MEETING

S. NO	DECISION	IMPLEMENTATION
1	Uploading of AQAR 2017-18	Success fully uploaded on the institutional website and link sent to NAAC, Bangalore.
2	Action Plan 2018-19	Reviewed and approved
3	Peer Team Recommendation	Work ongoing
4	Task Distribution	Done
5	Extension of IQAC with external members	Done as per IQAC norms
6	Proposals by IQAC -	

	<ul style="list-style-type: none"> Schedule for daily campus cleanup 	Approved
	<ul style="list-style-type: none"> Formation of student volunteers batch for YRCS 	Approved and process ongoing
	<ul style="list-style-type: none"> To get aerial pictures of the campus with drone camera 	Proposed after October 2018
	<ul style="list-style-type: none"> Proposal for all departments to prepare files of Nobel Prize Winners in their subjects 	All heads of department notified to implement this
	<ul style="list-style-type: none"> Release of Hindi edition of news letter MIRROR 	Approved
	<ul style="list-style-type: none"> To enhance the ambience of the college 	Approved
	<ul style="list-style-type: none"> To organize ROJGAR MELA in the college 	Approved and date fixed for Sept. 2018
	<ul style="list-style-type: none"> To encourage PG students to deliver lectures at UG level and in other departments in their subjects 	Notification sent to all heads of department
	<ul style="list-style-type: none"> To get insurance for all the regular students under Jan Dhan Scheme of Pradhan Mantri Suraksha Bima Yojana (PMSBY) through Jan Bhagidari Funds 	Approved and Process ongoing
	<ul style="list-style-type: none"> To fix a date for monthly meeting of the internal members of IQAC 	Fourth Saturday of every month
	<ul style="list-style-type: none"> To include student volunteers in all important activities 	Approved

MINUTES OF THE MEETING

S.NO	AGENDA	DECISIONS
1	Review of earlier meeting	Done
2	Peer Team Recommendation	Work ongoing and the following suggestions were received from the

		members.
	<ul style="list-style-type: none"> Enhancement of computer facilities 	Decision to install new software in the computers to assist in teaching-learning and research.
	<ul style="list-style-type: none"> Research projects should be obtained from Govt. agencies and industries 	To encourage teaching faculty to take up projects with CG.Cost, ICSSR, DBT etc. for research
	<ul style="list-style-type: none"> More funding from local sources including industry through alumni Association 	To get Placement and Career Counseling Cell registered with Alumni Association from Firms and Society as per UGC guidelines
	<ul style="list-style-type: none"> Placement cell to be more proactive 	Decision to organize "ROJGAR MELA" in the campus was approved
3	Action Plan 2018-19	Discussed and Approved by the members
4	Others :-	
	<ul style="list-style-type: none"> Feedback form- distribution and analysis 	Suggestion by Dr. H.S.Hota to develop a software and install it in the computer in computer lab, collection of feedback forms and its analysis by automation.
	Outreach activities:-	
	<ul style="list-style-type: none"> Proposal for students insurance by IQAC 	Approved
	<ul style="list-style-type: none"> Conducting Health awareness programmes for near by communities 	Suggestion by Dr. Sanjay Agrawal, Dental Surgeon to deploy a team of medical experts for the same
	<ul style="list-style-type: none"> Outsourcing for skill development by college to near by localities 	Suggestion by Mr. Pradeep Kshetrapal for the college to provide necessary equipments (Sewing machines , computer) etc. to nearby villages and providing training also and to make the college as certification authority
	Best Practices :-	
	<ul style="list-style-type: none"> To ensure accuracy and regularity in attendance 	Suggestion by Dr. Hota to develop a software for attendance to be sent to Parents (under consideration)
	<ul style="list-style-type: none"> Optimize available land in the campus for driving lessons for the students 	Suggestion by Lukeshwar chouhan, JanBhagidari Samiti Chairman to provide driving lessons for students with nominal fees and attempts also after procurement of driving license
	<ul style="list-style-type: none"> Language Lab for Hindi 	Suggestion by Mr. Pradeep Kshetrapal to create a language lab for Hindi since it is

		essential in daily life as well as its being the National Language
	<ul style="list-style-type: none"> Workplace Management System 	Suggestion by Mr. V. K. Baghel to opt for certification programme of Workplace Management system for effective documentation and use of 5 Certification
	<ul style="list-style-type: none"> Clean green campus 	Enhancement o Botanical garden . waste water from labs to be treated and used in garden
	<ul style="list-style-type: none"> Books related to the courses offered at UG and PG levels to be collected from teachers and senior students for issue to needy students 	Suggestion by Rotarian Shri. Paras Jain to seek the assistance from members of Rotary Club
	<ul style="list-style-type: none"> To collect financial assistance from Alumni for development of the college 	Suggestion by Dr. H. S. Hota to use funds by Alumni to create new facilities and development tasks for the college
	<ul style="list-style-type: none"> To volunteer for NAAC Re-assessment in 2019 as per norms 	After discussions this was approved for consideration

Saxena

Principal

Dr. R. K. Saxena

PRINCIPAL

Govt. E.V.P.G. College

GOVT. ENGINEERING & VISUAL ARTS COLLEGE, KORBRAIYA

PG. COLLEGE, KORBRA (C.G.)

Sundli

IOAC
Co-ordinator
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KORBA (C. G.)

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
SESSION(2018-19)
IQAC FOURTH MEETING:DATE:06/02/2019

A meeting of all the members of IQAC was held in the IQAC Room on 6.2.2019 at 4pm. Mr. K.S. Kanwar (Hostel Manager) was also present as special member (invitee). Dr. S. Khare, Dr. R.B. Sharma and Mrs. A. Shrivastav were special invitees.

NO	MEMBER OF IQAC
1	Mrs. Alka Shrivastava
2	Dr. Sadhna khare
3	Dr. R.B. Sharma
4	Mrs.K.Bahal
5	Dr. A. Kaushil
6	Mr. R.K. Maurya
7	Mrs. P. Pundlik
8	Mr. S.S. Tiwari
9	Mr. Balram kurrey
10	Mr. k. S. Kanwar (hostel manager)

REVIEW OF EARLIER MEETING:

SR. NO.	DECISION	IMPLEMENTATION
1	Peer team recommendations	<ul style="list-style-type: none"> • Proposal by IQAC to upgrade library organized research workshop and propose to organize research seminar • Feedback forms
2	Rojgar mela to be organized	Proposed in third week of library
3	Feedback form to be filled	Second cycle of collection of student feedback to be done in February 2019
4	Collection of books and specimens books from teachers and students	Books to be donated teachers and HOD's to motivate students to donate their extra books

MINUTES OF THE MEETING

SR NO	AGENDA	DECISION
1	Review of the earlier meeting	Aforesaid points discuss and approved for implementation.
2	To organize one day program on documentations and official procedures	A one day programme on documentation and official procedures such as physical verifications stock write off process etc, to be conducted by IQAC for all the newly appointed teachers.
3	Digital library	In order to follow and fulfill the peer team recommendations of library upgradation , it has been decided that digitalization of departmental libraries in science dept to be undertaken on a trial basis.
4	Research seminar	In continuous of the one day state level workshop on research by IQAC conducted in September,2018 ,IQAC proposes to host a one day state level seminar on 27 February ,2019 "effect of pollution on environment "sponsored by cg cost (Raipur)
5	CCTV Camera	To install CCTV camera in the classroom (as and when) as per directions officially university tentatively before the commencement of university annual exams.
6	Felicitation of all alumni who have cleared NET/SET and are now in higher education dept.	All heads of departments to assist in tracing such meritorious alumni and prepare the list
7	Other topic on the agenda included Developing botanical Garden with compost pits and vermi compost . suggestion to organize presentation camp for employment forms for pg student . annual report of all department and important committees by PPT	 To create four vermin compost pit in the campus with help from agriculture department korba To organize a camp for pg students in campus for registration of employment exchange forms All departments and important committees present their annual reports through PPT in a February /march 2019

(Signature)
Principal

Dr. R. K. Saxena

GOVT. ENGINEERING COLLEGE, KORBA (C.G.)
GOVT. ENGINEER, WISHWESARAYA
M.G. COLLEGE, KORBA (C.G.)

(Signature)

IOAC Co-ordinator,
Govt. E.V.P.G. College,
KORBA (C. G.)

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
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IQAC FIFTH MEETING DATE 25.03.2019 :

A meeting of all the members of IQAC was held on 25.3.2019 at 12.30 pm in the smart class room to discuss the strategy for reassessment of the status of the initiation after the 2nd cycle of accreditation by NAAC in October, 2016. Mr. K.S. Kanwar (Hostel Manager) was also present as special member (invitee). Dr. S. Khare, Dr. R.B. Sharma and Mrs. A. Shrivastava were special invitees.

S.NO	MEMBER OF IQAC
1	Mrs. A. Shrivastava
2	Dr. Sadhna Khare
3	Dr.R.B. Sharma
4	Mrs Krishna Bahal
5	Dr.B.L. Sai
6	Mrs.P.Pundlic
7	Dr.B.S.Rao
8	Dr.Purnima Sahu
9	Miss Jyoti Rathore
10	Mr. Sushil Kumar Agrawal
11	Mr. S.S. Tiwari

Review of the earlier meeting :

SR NO	DECISIONS	IMPLEMENTATIONS
1	To organize a one day awareness program on documentation and official procedure	This was effectively conduct on respected principal signature valuable tips on the topics
2	Digital lab	As per the peer team recommendations digitalization of labs to be done and propose for upgrading in the pipeline.
3	Reassessment of NAAC grade	Regular meeting commence and distribution of tasks preparation of AQAR, SSR and IIQA has began.
4	Research seminar	A two day state level seminar was organized 27-28 February 2019 by IQAC was sponsored by CG COST

		and was in collaboration with ABVV bilaspur27 February effect of pollution on environment was the topic for PG student on 28 February. On the occasion of national science day topic was recent trends in research in science and technology.
5	CCTV camera	Installation to be done after receiving direction from university.
6	Felicitation of alumni who have cleared NET,SET on PSC and joined higher education	It was be decided to conducted this program after MCC gets observed after lok sabha elections
7	Botanical garden	Preparation of soil ,digging of ground for compost pits to commerce
8	Registration camp for pg students for filling up of employment forms	To be scheduled after completion of lok sabha elections and absolving of MCC

The quick review of the earlier meeting was approved by all the members and the proceeding of the meeting came forth in the form of a power point presentation by IQAC coordinator Mrs. S. Pundlik.

SR NO	AGENDA	DECISION
(1)	. Why reassessment peer team recommendations included :- Increase in number of permanent posts of teaching and laboratory staff	Since the Institution successfully fulfill major part of the per peer team recommendations of second cycle of 2016 it was decided that reassessment of the grade was essential. To include in the PPT that this is purely the decision of the state government as well as department of Higher education only
2	To appointed Guest Lecturer on basis on their performance in current session	This is a again outside institution power and it follows the State Govt. Directives. . However news paper report say that on order from this count has something similar to this recommendations in forever of the Guest Lecturer
3	To increase ICT facilities in the college	Funds from RUSA to be utilized in the creation of 3 smart room
4	To upgrading of botanical garden	Work on creation of vermi composting to commence soon .
5	To work on projects (MRP and Others) through funding from	A team of professors led by S.K. Gobhil HOD economics have successfully

	Govt. Agencies	<p>completed a socio-eco survey of villages around korba ,sponsored by NTPC</p> <p>. Suggestions for undertaking statistical survey /data collection for local administration by PG students under the graduation of their teachers under taking task of social and by sociology department</p> <p>.Mr. R.K. Rathore , Assistant Professor, chemistry has completed a training programme in CSEB.</p> <p>.PROJECTS/ TASKS in local PSUs with or without funding from them to be undertaken for PG students in next academic session.</p>
6	To enhance computer and ICT skills among the teaching and nonteaching staff .	<p>Suggestions to encourage teacher with good computer literacy to educate at least five other in college</p> <p>. All teacher to upgrade their computer skills and train at local computer /college training center and procure certification.</p>
7	To increase the number of vocational ,value based add on courses for skill development.	<p>CITCON and CEDMAP have conducted courses /classes for science students during the session on improving and creating employ ability entrepreneurial skills</p> <p>. NUSSD/TISS flagship program was introduced in march 2018 and the first two batches are ready for convocational the fifth batch to commence in the next week.</p> <p>. progress of the institution as a study center of TISS</p>
8	Improving the sports facilities and ground	<p>Maintenance of the sports ground is now under way</p> <p>. after processing 8 room from RUSA one room is how converted into an indoor sports room</p> <p>. proposal for B.PED has also beensend to the department of H.E.</p>
9	Introducing more students participation in placement cell	<p>. placement cell to include more activities for students</p> <p>. all departments make a list of the</p>

		placements of their alumni . to intract with local PSUs for employ ability for students
10	Participative leadership	A major decision to include pg students in all committees of the college except those related to finance . to proud and encourage pg students to deliver lecture to ug students on a regular basis .to involve students in procedure of data collections for the preparation of AQAR and SSR

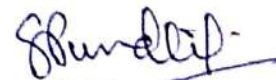
OTHERS :

1	Presentation of annual reports by all the departments and major internal committees	It is decided that all the department and major internal committees will present the annual reports in the form of PPTs in may 2019 after completion or ending of MCC DUE TO PARLIAMENTORY election
2	To have regular meeting of IQAC for achieving goals of timely preparation for reassessment	It has been decided to have weekly meeting IQAC WITH ppts . tasks to be distributed and their progress to be review every week
3	To conduct free coaching for basic computer and skills during summer	Proposal for IQAC to conduct free computer coaching for staff and students during summer vocations



Principal
 Dr. R. K. Saxena

PRINCIPAL
 GOVT. ENGINEER VIKRMAJIYA
 K.G. COLLEGE, KORBA (C.G.)



IQAC
 Co-ordinator
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 Govt. E.V.P.G. College,
 KORBA (C. G.)

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
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IQAC SIXTH MEETING:DATE:01.04.2019

A meeting of all the members of IQAC was held in the smart room on 1.4.19 at 12pm to discuss the agenda of reassessment of NAAC grading . The main points on the agenda:

1. Review of the earlier meeting.
2. Reassessment of second cycle grade.
3. Other with due consent of the principal.

The following members were present :

S.NO	MEMBER OF IQAC
1	Mrs A. Shrivastava
2	Dr. S. Khare
3	Smt. K. Bahal
4	Dr. R.B. Sharma
5	Smt. P. Pundlic
6	Dr.D.Dubey
7	Dr.S.K.Gobhil
8	Dr. K.R. Jatwar
9	Dr. Purnima Sahu
10	Smt. Ritu Sinha
11	Smt. Amola Korram
12	Dr. A. Kaushil
13	Shri Balram Kurre
14	Dr.S. Shukla
15	Miss Jyoti Rathore
16	Smt. Kundan Anand
17	Shri Sushil Kumar Agrawal
18	Shri Kanhaiya Singh Kanwar
19	Mrs.Chitrarekha Shriwas
20	Shri R.K. Rathore

Proceeding of the meeting began with a review of the earlier meeting and the decision taken their were approved by the members

Review of the earlier meeting:

SR NO	DECISION	IMPLEMENTATION
	<ul style="list-style-type: none"> . After Review of the Peer Team Recommendation decision were taken: . Increase In ICT facilities . To work on projects though funding from Govt. agencies and other . To enhance computer skills for teaching And Non teaching staff . To Improve vocational skill for student . To increase student's participations in major activities . Presentation of annual reports of all departments and major committees through power point . . Regular meeting of IQAC . Free computer coaching for staff and student to achieve 100% computer literacy . To maintain uniformity in documentation it was decided to provided identical files for all departments and office. 	<p>Proposal sent already for creation of 3 smart room from the RUSA fund</p> <ul style="list-style-type: none"> Dept. of sociology to undertake social audit and department of economics to have statistical survey for pg student . Short term courses in developing computer skill to commence in May. . Fifth batch for NUSSED/TISS to commence in april 2019 <p>It was decided to include students in all major committees related to college growth , preparation for IIQA ,SSR etc. To encourage PG students to deliver regular lectures at UG level in their subjects to seek assistant from PG students in process of data collection for the preparation of SSR and AQAR.</p> <ul style="list-style-type: none"> . All the annual reports to be presented using power points in May after the elections of lok sabha. <p>Weakly meeting of IQAC schedules for monday to review the progress of tasks</p> <ul style="list-style-type: none"> . Free computer coaching for teaching staff to commence from 1 may ,2019 and for students and non teaching staff from 5 june,2019 . . 500 files have been proceed to be distributed to all departments and office.

PROCEEDING OF THE MEETING :

SR NO	AGENDA	DECISION
1	Review of earlier meeting	The review of the earlier meeting focus on the peer team recommendation and decision taken their wise and progress of the work was approved by all the member present
2	Need for reassessment	IQAC coordinator shared the merits and challenges that would follow if the reassessment was volunteered for or not followed in the present .
3	Principal's address	. He warned about the possibility of a natural downfall after the rise to the pick and commented that the institution was at its peak and developments and hence we need to utilize it in reassessments to achieve the design goal of 'A' grade . He also expressed that the ideal situation cannot be wait for we have to grab the opportunity and make it useful for our goals. . He spoke about the need for team work and stressed on the pyramid model of team.
5	Final decision to be taken by the member of the staff	All the members present gave their written views in favor or against the reassessment process during the meeting on analyzing the majority of the staff had opted in favor of reassessment
6	To initiate the process of reassessment and invite honorable VC sir of affiliating university as well as Principals and IQAC Coordinator of 'A' grade college for guidance.	It was decided to invite VC sir, Prof G.D. Sharma and principals and IQAC coordinator of colleges with 'A' grade in the state for seeking guidance in the reassessment process.



Principal

Dr. R. K. Saxena

PRINCIPAL

Govt. E.V.P.G. College,

GOVT. ENGINEER VISVAJITRA
P.G.COLLEGE, KORBA (C.G.)



IQAC
Co-ordinator
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KORBA (C. G.)

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
SESSION(2018-19)
IQAC SEVENTH MEETING:DATE:08.04.2019

A meeting of all the members of the teaching staff was held in the smart class room on 8.4.19 at to discuss the following points on the agenda.

1. Documentation of all the departments and Internal Committees.
2. Review of earlier meeting.
3. presentation of peer team recommendations through power point.
4. others with due consent of the principal.


minutes

- . As per the decision of the earlier meeting weekly meeting to be conducted.
- . To prepare a comprehensive PPTs of the comparative states of the development of the college before second cycle accreditation and currently .
- . To work in the direction of reassessment after getting written consent and approval from all regular staff member.
- . To invite a panel of experts headed by hon'ble VC of ABVV, Prof G.D.Sharma and other principals of 'A' grade college for their review and expert suggestions regarding the colleges decision for reassessment.
- . Senior member of IQAC, Smt.P. Pundlik gave PPTS showcasing the peer team recommendations and their effective implementation
- . Focus on proper documentation with uniformly was stressed upon.
- . List of files registers mandatory for every departments was displayed.
- . It was decided to prepare dept of Maths as a model for documentations.
- . Dr.R.K.Saxena , Principal emphasized on the need of a master/central register to list the available files and register in all the departments and internal committees
- . It was decide to involve PG students in this process as part of participative leadership initiatives.
- . Display of detailed of merit holders various departments to be created.
- . Reiteration of decision to invite hon,ble VC sir of ABVV with his experts to review the preparations for reassessment.
- .Focus on organizing more inter departmental /inter discipline lectures.
- . Feedback from professor and students of others college may also been taken.
- .Every internal committees to maintain one file , one register and conduct at least four meetings.
- . In fulfillment of peer team recommendation of up gradation of labs /depts. To be provided with fridge, TV etc proceed through proposal to local PSUs for aid through their CSR funds.


Principal

Dr. R. K. Saxena

GOVT. E.V.P.G. College, KORBA (C. G.)


IQAC Co-ordinator,
Govt. E.V.P.G. College,
KORBA (C. G.)

GOVT E.V.P.G COLLEGE KORBA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
MINUTES OF IQAC MEETING
SESSION(2018-19)
IQAC EIGHTH MEETING: DATE:29.04.2019

An urgent meeting of all senior staff members and members of IQAC was held on 29.4.19 to view a power point presentation regarding the status of the college before 2016 and post NAAC status in 2019.

The following members were present:

S.NO	MEMBER OF IQAC
1	Smt . A. Shrivastava
2	Smt.K. Bahal
3	Dr. B.L. Sai
4	Dr.S.K. Gobhil
5	Smt.P.Pundlik
6	Dr. Purnima Sahu
7	Dr.A .Kaushil
8	Miss Jyoti Rathore
9	Shri Sushil Kumar Agrawal
10	Smt.K. Anand
11	Shri Sushil Kumar Agrawal
12	Shri S.S. Tiwari

1. A comprehensive PPT was presented by IQAC coordinator to highlight the comparative status of the growth and development of the college
2. A deep study of the peer team recommendations of 2016 was done implementations there of discussed
3. It was found that have than 80% of the peer team recommendation had been fulfilled and valuable suggestions given were implemented.
4. It was concluded that since the growth of the college was its zenith it may be safely volunteer for reassessment of the NAAC.
5. All the members and seniors staff gave their assurance to work hard and with consistency in team spirit towards successful completion of reassessment of NAAC.
6. Approval of the minutes of the present was also received at the meeting.


Principal

Dr. B.K. Saxena
PRINCIPAL
Govt. E.V.P.G. College
KORBA (C.G.)

GOVT. ENGINEERING COLLEGE
P.G.COLLEGE, KORBA (C.G.)



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